

**CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
MINUTES – July 16, 2009**

Jay Boulanger called the meeting of the Cemetery Board of Managers to order at 3:50 P.M. on Thursday, July 16, 2009 at the City Hall conference room in Highland, Illinois.

PRESENT: Jay Boulanger (President), Jeff Menz, Sharon Rusteberg (Dir of Finance), and Mark Latham (City Manager).

A) The Minutes of the May 1, 2009 meeting were reviewed. The Minutes were approved as presented. (Boulanger, Menz - Approved)

B) Treasurer's Report: The List of Investments as of July 14, 2009 was distributed. (See Attachment)

Discussion – Report was reviewed. The CD at McFarland Bank has matured. Board advised Sharon Rusteberg to purchase a 5 yr CD. (Menz, Boulanger – approved)

C) Old Business:

The cost of the Sod Cutter is \$5,000. This is too much so it will not be purchased.

Brad Koehnemann is doing a fine job. He has trimmed some of the bushes, but still needs to trim more bushes in the NE corner.

Mark Latham and Mark Rosen are working on information kiosk for the Cemetery.

Brad K has a time line to complete the stone repair / replacement in the 1st 3 rows of the old part of the Cemetery by the end of August and the balance of the tombstones by the end of November.

The website still needs work.

D) New Business:

The Board discussed the request from Sherry Barkhaus in regards to planting some trees along the east end between the white fence and the road that leads to the meditation area. They directed Brad to let Sherry know that they are working on a landscape and arbor plan that will fit in with the new property to be purchased and will get back with her after it is completed.

Mark Latham talked about possibly having an area for flat stones at a cheaper rate and an area for cremains. Also discussed the triangular area near the proposed new entrance – possibly include a fountain, etc.

E) Next Meeting:

The next Cemetery Board meeting was set for Thursday, Oct 22, 2009 at the Chapel.

F) Adjournment:

Motion to adjourn at 4:20 PM (Menz, Boulanger - approved)

Respectfully submitted,

Dennis H. Rinderer

Dennis Rinderer, Secretary